



# PLATEAU PC USERS GROUP, INC GAZETTE



## May 2018

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“JOIN US FOR FUN AND LEARNING AT CROSSVILLE’S COMPUTER CLUB”

Volume 24, Issue 5

**This Month’s April Meetings**  
**General Meeting**  
**Now Tuesday, May 8 at 6:00 P.M.**  
**At Christ Lutheran Church FFG**

**Photo Editing Workshop**  
**Thursday, May 10 at 1:00 P.M.**  
**At FFG Library Bldg.**

**Plateau Photography Club**  
**Thursday May 17 at 1:00 P.M.**  
**At FFG Library Bldg.**



**Mother’s Day Sunday, May 13, 2018**

### **The May Program at FFG Christ Lutheran Church**

#### **Google Photos**

This month’s Meeting will be an “apcug” video presentation on “**Google Photos**” by Ron Brown, who is Program Director at a computer club in Mesa Arizona.

He will explain a brief history on cameras and pictures and how to save and sort through thousands of photos using Google Photos.

This is a service to organize and store photos in the cloud and it is FREE. At [www.photo.google.com](http://www.photo.google.com).

It is like a shoebox full of photos but you can easily find a specific photo. Since we now take most of our photos with our phone, it is designed for mobile first but can also be used with your Tablet, Laptop and desktop computer. It’s easy-to-use, with unlimited storage.

Ron will demonstrate many of the program features throughout this YouTube video.

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**Winter Hours** start at 3:00 P.M. (October through March)  
**Summer Hours** start at **6:00 P.M.** (April through September)

**Location:** Christ Lutheran Church  
481 Snead Drive, Fairfield Glade

**NOTE: Meeting Dates are now on 2nd Tuesday’s of the month**

## Join the Club!

Anyone interested to attend the general meeting or any of the SIG meetings as a guest will be charged \$3.00 per person for any or all meetings in that month. Afterwards, you are encouraged to become a member of the Plateau PC Users Group.

Our Club cannot exist without you, the members.

### Membership Dues

Our annual dues are now payable July 1st of each year. Annual dues are \$24 per single person / \$30 per family starting July 1, 2014, with partial years dues as follows:

Due Date	Apr-Jun 2018	Jul-Sep 2018 Annual Dues	Oct—Dec 2018	Jan-Mar 2019
Single:	\$6	\$24	\$18	\$12
Families:	\$7	\$30	\$22	\$22

Student memberships (21 and under) are \$10 annually. Corporate memberships are \$30 a year for the first two memberships and \$10 a year for each additional membership from the same company.

Contact the PPCUG Treasurer (931) 707-3677 for pro-rated dues of these types of memberships.

### BOARD OF DIRECTORS DISCLAIMER

All members of the Plateau PC Users Group are willing to help one another in the area of advice and tutorial instruction over the phone. If you should require more involved services or instruction, we have a few members who are very knowledgeable in several areas. As a responsible consumer, it is up to you to discuss, before retaining a member, any and ALL charges for repair services and time consuming tutorial activities.

It is not the desire of this Board of Directors to set fees for individuals for services rendered, nor the responsibility to intervene between members who enter into a contract among themselves.

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All images used in the newsletter, website, blogs, class materials or handouts (“media”) are obtained from a “free use” source, preferably images that have been released as “CCO Public Domain”.

## 2017-2018 PPCUG, Inc. Board Members



President	Steve Rosenstein	(931) 742-0151
Vice-President/ Compliance	Jim Buxton	(931) 456-6009
Treasurer	John Krueger	(931) 707-3677
Secretary	Cindy West	(931) 484-7306
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Gazette Editor	Gordon Botting	(931) 456-2184
APCUG Rep	Steve Rosenstein	(931) 742-0151
Equipment Custodian	Bob Willis	(931) 456-6511
Webmaster	Alan Baker	(931) 788-2201
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Alan Baker	Gordon Botting	Richard Del Frate
Barbara Duncan	Bob Willis	
	<b>Director Emeritus</b> <b>Don Lewis</b>	
	<b><u>SIG Leaders</u></b>	
Plateau Photography Club	Jim Mansfield	(931) 484-6920
Photo Editing Workshop Club	Jim Gries	FGPhotoworkshop@gmail.com (331) 442-9763

## Up Coming Meeting for June 2018

### Note: Summer Hours & Location & Date

The next General Meeting of the  
PLATEAU PC USERS GROUP  
Will be on **Tuesday, June 12 at 6:00 P.M.**  
at **Christ Lutheran Church**  
**481 Snead Drive FFG**  
**(corner of Snead & Lakeview Drive)**

### Classes

Please send ideas for new classes to Alan Baker.  
( ambaker@citlink.net )

### Cool Tips & Sites

#### Getting free information on your phone

Updated: 04/26/2017 by Computer Hope



ComputerHope.com

Each time you dial 411 for information, your phone bill is automatically charged. Instead, try using a free service like ChaCha: **1-800-2CHACHA**, which allows you to ask any question imaginable and have the answer texted back to you at no charge.

Another resource is Free 411: **1-800-FREE-411**, which sends free information as well as things like the latest news, stock quotes, movies, etc.

## News of the Special Interest Groups

The PPCUG sponsors several Special Interest Groups (SIGs) tailored to meet the varied needs of our many members. Each SIG is a small group whose leader prepares material for presentation and encourages open discussion and questions. We urge you to attend the SIGs and hope you will find one or more of interest to you. Ideas for additional groups are welcome, as are volunteers to form and lead new SIGs.

### Plateau Photography Clubs

The Photo Editing Workshop Club is held at 1:00 PM at the Fairfield Glade Library Bldg. on the Second Thursday of each month. Members meet to discuss & demonstrate various editing software programs available to enhance their photographs. The SIG leader is Jim Gries. at "FGPhotoworkshop@gmail.com"

The Photography Club, a PPCUG SIG, meets the Third Thursday of each month at the Fairfield Glade Library Bldg. at 1:00PM. Topics vary each month but we show and discuss member's photos each month. The SIG leader is Jim Mansfield.

### The Photo Club/SIG website

The Photo Club/SIG website is now up. Access to it is through the PPCUG website, using the "Photo Club" navigation link at the top of each PPCUG page. I think that this is a big improvement, and could not have been done without the work of Dallas Richards.

### **PPCUG Website**

Visit our website at [www.PPCUGinc.com](http://www.PPCUGinc.com). The Learning Center class schedule and Gazette are all available on our web site.

Send your comments and suggestions to the Webmaster, Alan Baker  
[Webmaster@ppcuginc.com](mailto:Webmaster@ppcuginc.com) (931) 788-2201



## Vote for PPCUG Officers Election in June 2018

(For the period July 2018 though June 2019)

### Candidates slated for PPCUG Board include:

President:	Steve Rosenstein
Vice President & Compliance:	Jim Buxton
Treasurer:	John Krueger
Secretary:	Cindy West
Past President:	Carl Nordeen

**Tuesday, June 12th Meeting**



### Directors at Large:

Alan Baker  
 Gordon Botting  
 Barbara Duncan  
 Richard Del Frate  
 Bob Willis

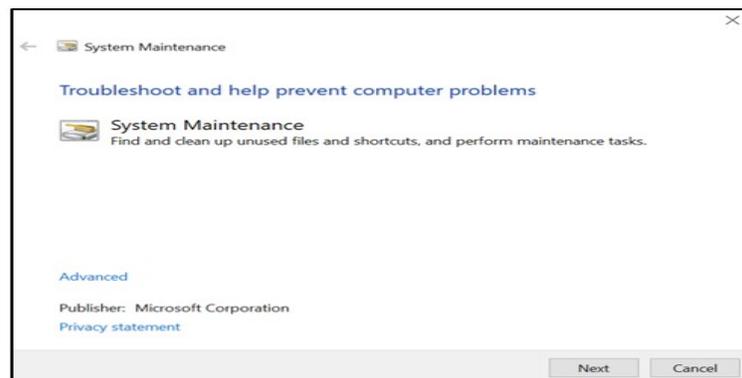
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### Run Windows System Maintenance

Windows 10 has a built-in maintenance utility that can help find and fix issues in the operating system. It can also identify and run processes that can help improve computer performance.

To access and use the Windows System Maintenance utility, follow the steps below.

1. In the Search Windows text box, next to the **Start** button on the taskbar, type **system maintenance**, then press Enter.
2. In the *Security and Maintenance* window, click the **Troubleshooting** link towards the bottom of the window.
3. In the *Troubleshooting* window, under the *System and security* section, click the **Run maintenance tasks** link.
4. Click the **Next** button to run the Troubleshooter utility. If a message appears saying to run the Troubleshooter as an administrator, click the **Try troubleshooting as an administrator** option.



5. If any errors or issues are found, or any suggestions are provided, follow the steps to fix the errors and issues, and implement the suggestions.

## Looking Back to See Ahead

By Greg Skalka, President, Under the Computer Hood User Group, CA  
January 2018 issue, Drive Light  
www.uchug.org  
president (at) uchug.org

Another year goes into the record books, and we get a new, clean slate ahead. As we say good-bye to 2017 and prepare to start writing 2018 on our checks (hey, wait a minute; who writes checks these days, anyway?), we are confronted by this arbitrary boundary in time once again.

It is obvious the year and its length are derived from our Earth's orbit around the sun. But why set the boundary for a year in the winter? Wouldn't all those people in Times Square have a much better New Year's Eve in the spring, summer or even autumn? Our January 1 is not even tied to any astronomical event, like an equinox or solstice.

Ancient civilizations celebrated the New Year at different times with respect to the seasons. Mesopotamians had their new year's rockin eve (no doubt with real stones) in the spring, around the vernal equinox. The autumnal equinox was when ancient Egyptians and Persians celebrated their new year. The ancient Greeks began their new year around December 20, the winter solstice.

So why do we believe the New Year starts on January 1st? It seems we can blame it on the Romans. Among the many things, we still use that are carried over from the Roman Empire, including aqueducts, roads and a numerical system that we use to count our Super Bowls, is the Julian calendar. That calendar begins with the month of January, named for the Roman god of doorways and beginnings, Janus; his feast begins the New Year.

Janus is depicted as having two faces, one looking back in time and one looking forward into the future. Around this time of year there are often predictions made for the New Year. I've written columns in the past for this month, trying to prognosticate on what is to come in the tech world, mostly with little success. Bill Gates was probably right when he said, "We always overestimate the change that will occur in the next two years and underestimate the change that will occur in the next ten." I keep thinking something monumental will happen in tech in the next few years, but it rarely does, yet in 2007 few people could have seen imagined the impact the iPhone, Facebook, Twitter, Airbnb, IBM's Watson and fracking would have on our lives today. Perhaps by viewing the world like Janus, and first looking back on the past year, can be a better picture of what is to come in 2018.

We all look at the world through unique eyes, with our perceptions filtered by our own personalities and experiences. I'm heavily involved in technology on a daily basis, being an electrical engineer presently designing digital communications equipment. I read quite a bit about the latest innovations, yet I would not consider myself an "early adopter." Part of this may be due to my age; I'm part of the tail end of the baby boomer demographic. I may have a lot more money for technology, but I don't necessarily buy into it (or some of the societal change that often go with it) as much as my millennial children. I also look more at anything I'm buying as a value proposition. Cutting-edge technology may be really nice, but it usually costs a lot more when it is the latest and greatest. I prefer to wait a bit until the costs are lower, the capabilities are more proven, and the pitfalls are uncovered. I also prefer the devices that emphasize capability over cachet; I don't need a fruit on my device solely for the sake of status.

For me, 2017 was a year of increased connectivity. I bought my first smartphone in June, after moving into the world of SMS text communication with a flip phone only the year before. I've accelerated my longtime interest

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in home automation, adding many more Smart Home tech items. I've taken advantage of faster internet connections to stream more content, and have found a greater need to use and improve my home Wi-Fi setup. I find I'm more often using more Android and Chrome OS devices, and fewer Windows devices for my connections.

Getting a smartphone is no doubt the biggest tech change in my life in the last year, and it has been an enabler for additional tech. I was the last in my family of four to get one, in spite of being the one that paid for them all (or, perhaps because I was the one paying for them all). When I was finally able to be happy with the value I was getting, my new Samsung Galaxy J3 Prime Android phone (a new but lower cost model) joined the iPhones and Google Nexus phone on the family phone plan in June. It is great to be able to get information from the internet (practically) wherever you are. I text a lot more than call, while purposely not using the phone much for email. I find I'm using my Magellan vehicle GPS a lot less now, and the Google maps app a lot more when driving. My phone's camera is pretty good but not fantastic; while most of the pictures on this year's family photo Christmas card were taken by phones (selfies), I'm not giving up on digital cameras. When my good digital camera broke this year, I found out how poor a substitute the phone was for all but basic photography, and so got a replacement camera. My 2017 eclipse photos with the digital camera were great, while the phone photos of the event were a bust.

Yet my adoption of the smartphone into my life is a cautious and measured change. Karl Marx may have felt that religion was the opiate of the masses, but he never got to see how people's behavior has changed as a result of constant connectedness and social media. I believe smartphones and Facebook are the new opiates of the masses, and I don't want to be among the addicted. Last night at Phil's BBQ, my wife again commented to me on how many people (and not just children) were paying more attention to their screens than their families at dinner. Driver's laps are not supposed to glow; far too many concentrate on their devices, rather than the road. I'll use my phone for navigation when driving, but will always pull over to read a text or answer a call.

I've fortunately never become obsessed with social media. While I can see how, when used in moderation, Facebook can be useful to keep in touch with family and friends, its overuse can be a problem. I don't have a Facebook account, but I've seen the excessive postings of others on my wife's account. They remind me of a favorite engineering "law." *The more time you spend reporting on what you are doing, the less time you have to do anything. Stability is achieved when you are spending all your time reporting on the nothing you are doing.* Just substitute posting for reporting, and you'll see where I'm going.

My wife does more watching on Facebook than posting, but still posts more than I think is necessary, especially when we are away on vacation. It is frustrating to return to work after a weekend trip with your wife, and not be able to tell anyone about your adventures, as your coworkers have already been told by their wives about the posts your wife made on Facebook while you were away (including photos).

We have also increased our Smart Home connectedness this year. We bought an Amazon Echo Dot voice-operated assistant device for our home in late 2016, and bought a second this spring for upstairs. We now have a few light controllers and a smart thermostat that are Alexa-compatible. I even bought a Google Home Mini during the Black Friday sale, so we could see what the competing device offers. The three networked, Wi-Fi security cameras I bought this year allowed us to watch over our home while away on vacation, and I've purchased a couple for outdoor security use as well. My new smartphone of course allows me to view the cameras, control the lights and adjust the heating while away (or just in the recliner).

One problem with all this connectedness is maintaining all the connections. I have always been suspicious of Wi-Fi as a secure means of networking, preferring wired Ethernet. With all these new IoT Wi-Fi devices, our poor little Wi-Fi access point has become inadequate. To get the range required to put these new cameras and other devices anywhere in the house I want, I've had to look at changing to a mesh Wi-Fi network. It seems that all this tech feeds on itself, creating more issues that require new technology for the solutions.

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So, considering where I've been this last year, can I get any insight into where at least I'll be going with technology in the coming year? Probably more of the same, but at an increased level. I doubt self-driving cars will be available this year, but I won't be buying one if they are. They will be new and have insufficient value for their cost. Maybe in 5-10 years, though.

Will I buy a new iPhone? Not when I could have had six of the Samsung phones I bought for the cost of the replacement iPhone I bought for my wife this fall. Will I get rid of my Magellan car GPS? Maybe. Although it was useful on our eclipse trip to Nebraska (when Google Maps could not navigate due to the lack of a good cell connection in rural areas), it could probably be replaced by an app on my phone. Will I get rid of my digital camera? No, the phone camera is not good enough yet. Will I take more phone photos? Yes, it is way too convenient, and with me most of the time. Will I get Facebook or Twitter accounts? No, still not interested. Will I book an Uber or Lyft ride in 2018? Maybe, since I now have a smartphone. I've been part of a few group rides booked by others, and it seems convenient.

Since Windows 7 extended support ends in January 2019, I'll probably start worrying about what to do about our four Win7 computers later on this year. Perhaps Microsoft will extend security support. Perhaps I'll just take them off my network, like I've done with my XP machine. Perhaps I won't care, as I'm using Windows for fewer computer activities anyway. I'll be buying TurboTax to file my 2017 taxes, but my 2018 tax filing may be a lot simpler, though costlier.

## Getting Started with Microsoft OneNote

By Joana Simoes

You've probably seen Microsoft OneNote among your Microsoft Office programs, but maybe you ignored it because you assumed that it was a program mainly for students. While it is quite popular with students to organize their class notes, you too can use OneNote to get organized. It's a versatile program that can bring coordination into your personal and professional life.

### **Get Organized with Microsoft OneNote**

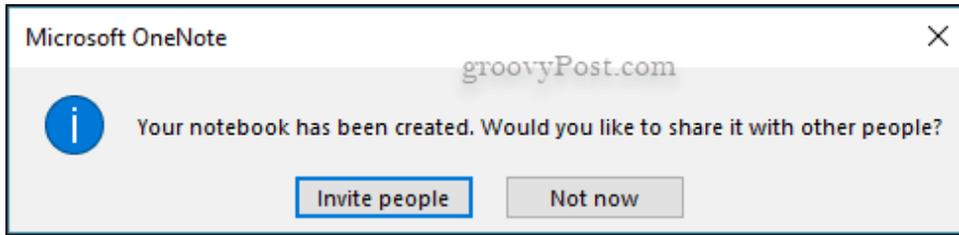
OneNote is basically a system where you create different virtual notebooks. You can then break down the notebooks into different sections. To get started, open up Microsoft OneNote. It will ask you to give the notebook a name. Name it and then click on **Create Notebook**.



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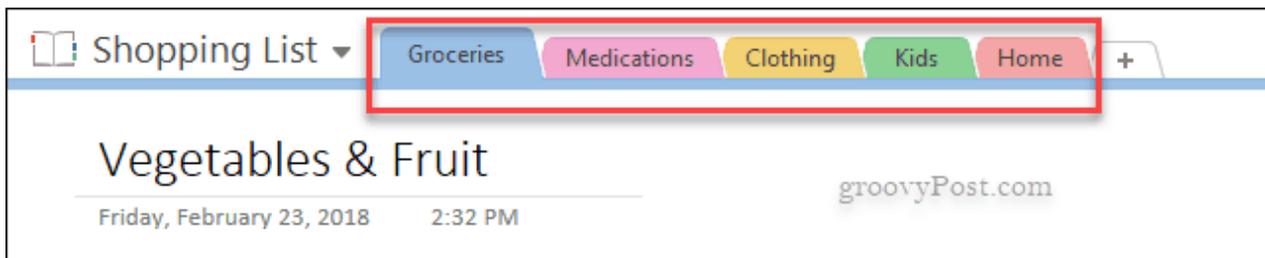
When you create the notebook, OneNote will ask you if you would like to invite other people to view it. This option is helpful if you're working on a team project, or even just household items you'd like to share with family members.



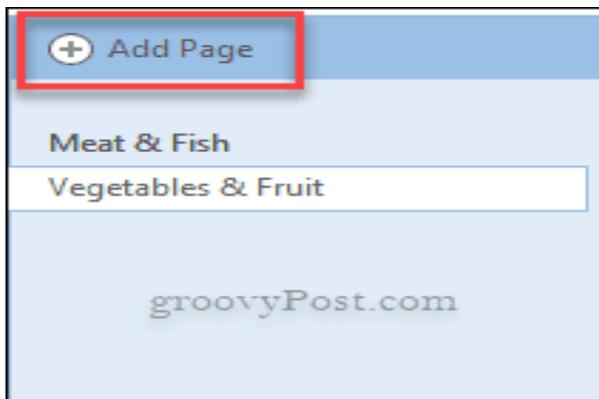
Now your notebook is created. Microsoft OneNote works with a hierarchical system of organization that is made up of notebooks, sections, and pages.

- **Notebooks** are the main part of the system.
- **Sections** are the dividers within the notebook.
- **Pages** can further break down the sections.

Let's use a shopping list notebook as an example of how to break things down within the OneNote system. Create a shopping list notebook and then create different sections within it. The different sections are the tabs you find on the top. By clicking on the plus tab you can add a different section to your notebook, and even color code them.



Within the sections, you can create new pages. On the right-hand side, you will find a section that will say **Add Page**. For instance, within the groceries section, I began to break it down by Meat and Fish, or Vegetables & Fruit. Now, this is really just to show you how OneNote can be used, and how its system is broken down.

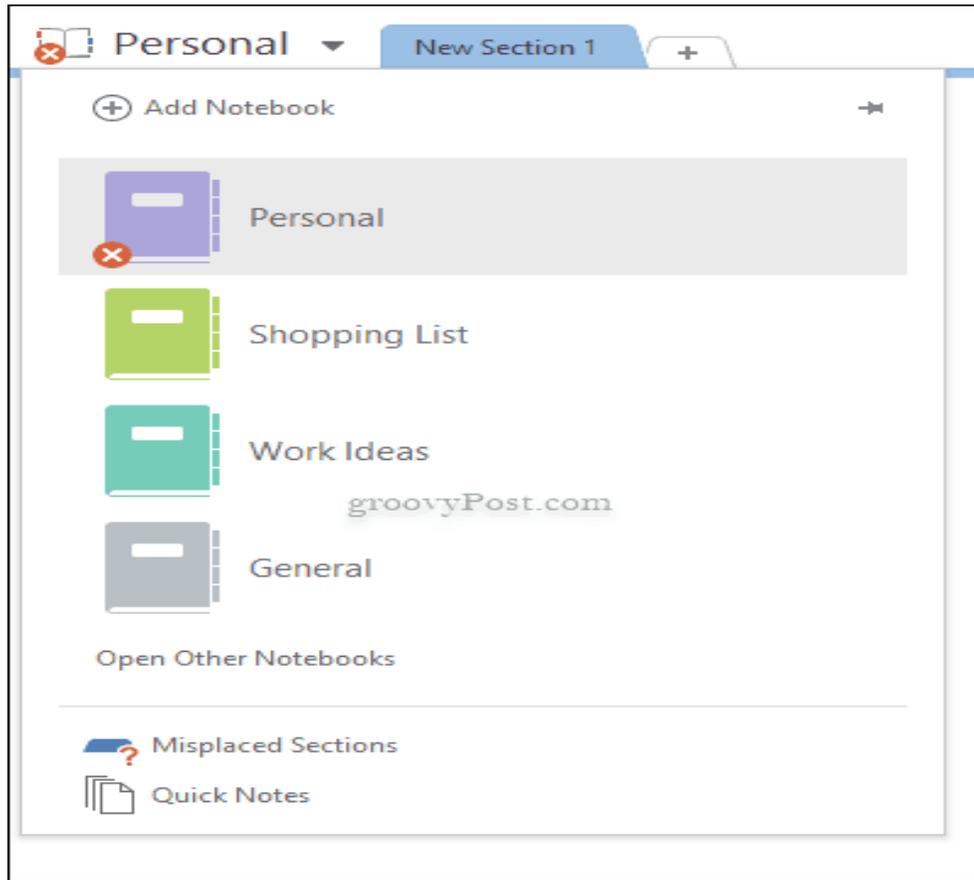


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### One Notebook or Multiple Notebooks?

OneNote can very simply be used with one notebook and then you use the sections to break it all down into different topics. It's a program that really allows you to customize your organization. By creating different notebooks you can have a better system of organization. Plus this way you can really keep the personal and the professional separated, and have the option to share notebooks with others without sharing your personal things.



OneNote was originally started as a tool for students, but it has grown into a tool that anyone can use for organizing their daily lives.

## How to Recover Microsoft Office Excel, Word or PowerPoint Files

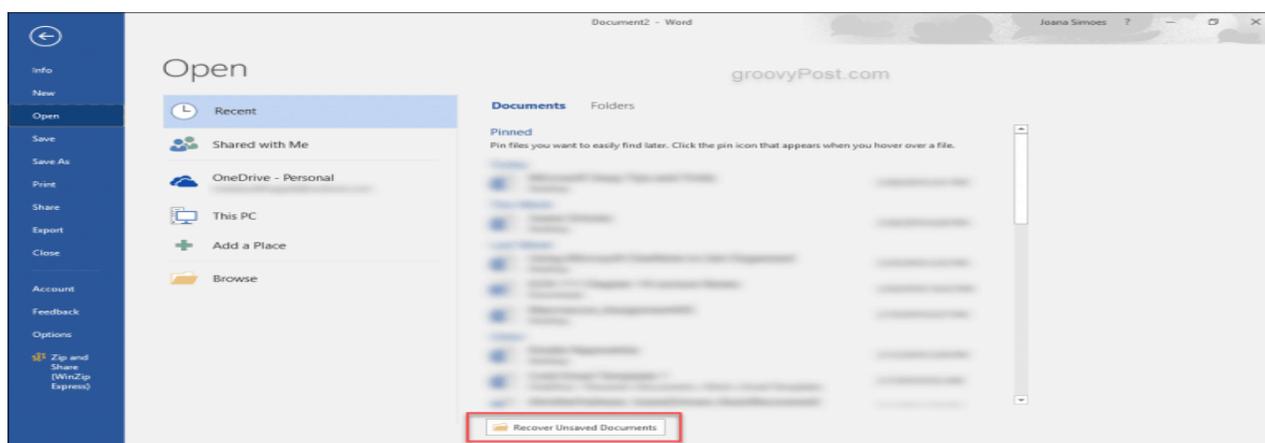
By Joana Simoes

The frustration of losing work to a computer crash is possibly one of the most disheartening feelings a professional can get hit with. Luckily technology has advanced in a way that has lessened the chance of losing work. Microsoft Word, Excel, and PowerPoint, for example, allow you to both **repair your documents and spreadsheets** as well as automatically take backups of your un-saved documents. Let's review the feature as well as where you can find your lost work after a crash!

### **Recovering Word Documents**

Microsoft Word is one of the most widely used programs within Office. So whether you're a professional who needs their work back or a student desperately trying to recover their 10-page paper, it's a lot easier to recover files with the last several versions of Microsoft Office 2016.

Open Word, Go to **File > Open** and Click the **Recover Unsaved Documents** button.



This should have your document in a folder ready to open. Typically with the newer versions of Word, when you restart from a crash the office program will actually ask you if you want to open unsaved documents.

### **Recovering Excel Workbooks and PowerPoint Presentations**

The great thing about the current version of Microsoft Office is that the options are all very similar with slight differences for certain features and aspects, but recovering a document is the same process no matter what program you use. So whether you're in Word, Excel, or PowerPoint the steps are the same, the names of the documents are different. In Excel, it's a Workbook and in PowerPoint, it's a presentation.

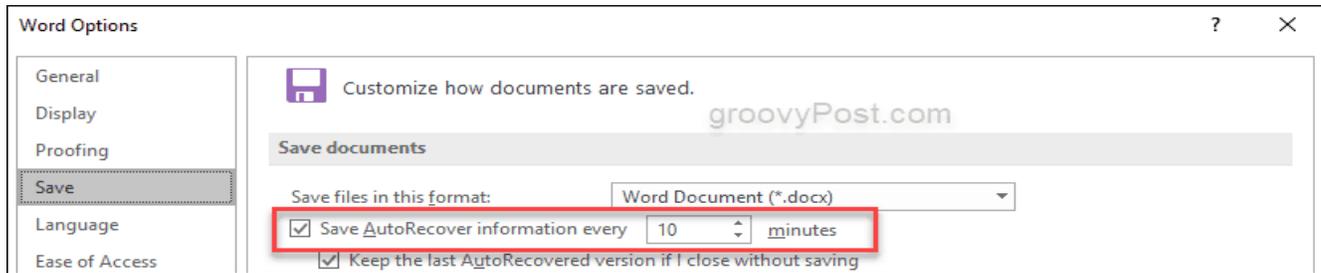


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## AutoRecover

Although enabled by default, I recommend everyone confirm AutoRecover is enabled and creating backups so you don't have to take any extreme measures to recover your unsaved files in case of a computer crash or unexpected restart. To do this go to **File > Options > Save** and make sure that you check the box next to where it says **Save AutoRecover information every 10 minutes**. The default setting here is 10 minutes, however, feel free to change this to whatever you personally prefer. For me, 5 minutes is good enough to ensure that my files will be there after a crash.



## How to Use Quick Parts in Microsoft Outlook 2016

By Joana Simoes

Quick Parts are basically reusable pieces of content that you can quickly and easily drop into email messages in Microsoft Outlook 2016. Usually, this means blocks of text that you can insert quickly into your emails, appointments, and tasks, but it doesn't only include text—you can also reuse tables, graphics, and document properties. It will also keep the formatting of the content.

In this way, Quick Parts are a bit of a middle ground between **email signatures** and Microsoft Office templates. If you find yourself writing the same chunk of text into emails over and over, you'll find Quick Parts very useful. They save you time, but they also promote consistency and accuracy when sending out template emails. Read on to learn the basics.

### Creating Quick Parts in Outlook 2016

Open Outlook and create a new message. This will be the quickest and easiest way to create Quick Parts for Outlook. Here you will be able to write out the text you want with the content and formatting it requires without any issues. Once you have the content created that you want as a Quick Part this is what you need to do: Select

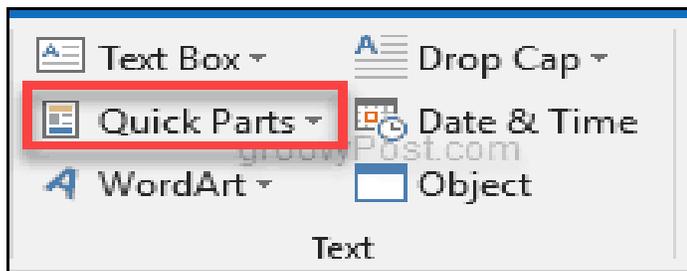
the entire text or content, click the **Insert** tab.



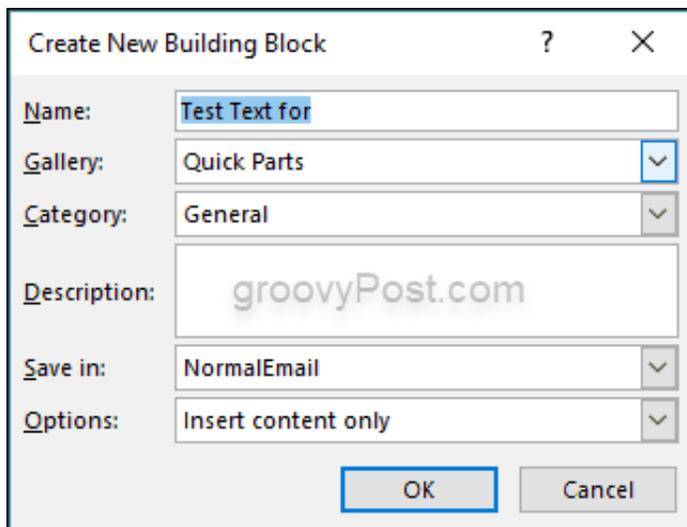
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Then on the right-hand side of the ribbon click **Quick Parts** and choose **Save Selection to Quick Parts Gallery**.



This will open up the Create New Building Block dialog box.



You will notice there are six options to fill in or choose:

1. **Name:** This is self-explanatory—just give the entry a name that coincides with what it does or what it's saying.
2. **Gallery:** You can select different galleries to save your entries into.
3. **Category:** You will mainly use this if you require a ton of Quick Parts and entries.
4. **Description:** You can fill this in with a quick description if you'd like to but it won't actually show up anywhere that makes it necessary to fill in.
5. **Save In:** Keep it to NormalEmail. This way the entry can be used by all email accounts you have set up in Outlook.
6. **Options:** Choose how you'd like the entry to be inserted into future messages or content.

### Inserting Quick Parts

Now that you've learned how to create the Quick Parts in Outlook 2016, now you can learn how to use them so you can save some time when using Microsoft Outlook.

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Create a new email message and place the cursor wherever you'd like to insert the entry.

Now, go to the **Insert** tab on the ribbon, click on **Quick Parts**, and then select the thumbnail that matches the entry you'd like inserted. You can also search by typing the name of the entry. This is where using unique and relevant names comes in handy.



And that's all there is to it!

Quick Parts in Outlook 2016 is a relatively little-known feature, but it's one that can save you a lot of time if you're sending out similar messages on a daily basis. You send out emails all day long, and using the Quick Parts feature will save you time and energy.

### **No Personal Privacy**

By Matt Batt, President, The Computer Club, Inc., Florida  
December 2017 issue, The Journal of The Computer Club  
www.scccomputerclub.org  
mbatt453 (at) gmail.com

I want to share (1) something to think about as we enter this time of “no personal privacy;” (2) a very useful program for keeping your PC applications up-to-date; and (3) a fun website for displaying street views of houses.

- 1) My wife was reading a book on her Kindle and was getting close to the end. She wanted to finish the book, so she cloistered herself in the snug family room chair and had at it. After about half an hour, she finished the book and explained that it really was a great book and she really enjoyed it. A moment or two later, her cell phone made the noise for an incoming email and she reached over and read it. It was from Amazon and it asked her how she liked the book that she just finished. That was so spooky! It really made us feel like our privacy had been compromised. I'm a very strong proponent of technology advances and all the good things that it can bring, but this just seemed like too much and too close.

A couple of days later, she started another book, read a few chapters and had to put it down as things get busy around the first of the month. Sure enough, after a couple of days, she gets an email from

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Amazon asking, “how’s it going.” Guess she wasn’t reading enough and needed to be prodded. Now, I don’t know what you think of that intrusion, but I find it really disturbing. Guess we’ll have to get used to it or take the Kindle offline.

- 2) An important part of being safe online is keeping your computer’s software up-to-date. Outdated software often contains security exposures that can provide hackers access to your computer. Outdated software can also be buggy and have performance issues which are usually fixed with a newer version of the software. Unfortunately, if you have lots of different programs this is an onerous task.

Patch My PC Updater will make patching your PC easy. It is free and keeps over 165 apps up-to-date on your computer. It is an easy way to update or install any of these programs on to your computer.

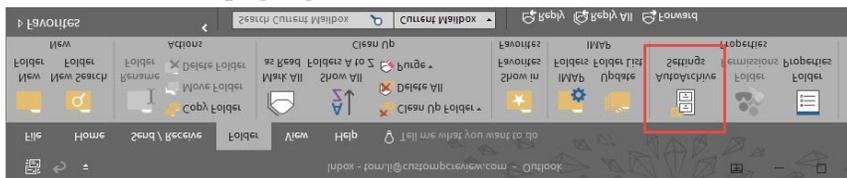
When you open Patch My PC Updater, it will scan your system for outdated programs. It will show programs that are outdated in Red, programs that are updated in Green, and programs that are not installed in Black. With one click you can easily do all your updates. You can download Patch My PC from <https://patchmypc.net/download>.

- 3) On a more fun note, I’ve been sharing a website called [www.showmystreet.com](http://www.showmystreet.com). When you go to the site, you get a box where you can type in an address. It’s a simple interface that lets you display almost all locations. Just start typing the location’s address and the background Google Map is updated in real-time. Like any other regular Google Map, you can drag the map, zoom in/out, and select the following views: map, satellite, hybrid, and terrain. Wherever available, Show My Street will automatically display the Google Street View of the address. Type the address one character at a time and watch the location that it displays. It’s amazing. The views can be directly shared on Twitter and Facebook. You can also obtain a direct URL to the view and share it with your friends online.

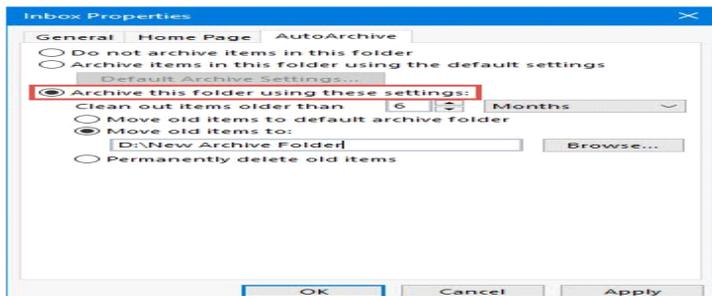
### **Clean up clutter: Set up Auto Archive**

If you keep a ton of emails offline, Auto Archiving can help you save disk space by auto compressing emails that are beyond a certain age. You can decompress them at any time.

1. From the main page, go to the “Folders” tab and Click on “AutoArchive Settings”.



2. In the box that pops up, check the “Archive this folder using these settings” radio button, choose a cutoff date, and choose an action to perform for old emails.







# June 2018



<u>Sun</u>	<u>Mon</u>	<u>Tue</u>	<u>Wed</u>	<u>Thu</u>	<u>Fri</u>	<u>Sat</u>
					1	2
3	4	5	6	7	8	9
10	11	12 <b>6:00 P.M.</b> <b>General Mtg.</b> Presentation. Followed By Q&A Session	13	14 <b>1:00 P.M.</b> Photo Editing Workshop Club Mtg.	15	16
17	18	19	20 <b>2:00 P.M.</b> PPCUG Board Mtg.	21 <b>1:00 P.M.</b> Plateau Pho- tography Club Mtg.	22	23
24	25	26	27	28	29	30

**Note:** Please see page #15 for the Plateau PC Users Group, Inc. [Application for Membership form.](#)